



Cumbria
Wildlife Trust

Job Description

Job Title: Grassland Trainee

Weekly Hours: 35 hours per week

Based At: Cumbria Wildlife Trust Offices at Plumgarths, Crook Road, Kendal, LA8 8LX

Reports To: Grassland Conservation Officer

Job Purpose:

Work alongside the Grassland Conservation Officer, Assistant Grassland Conservation Officer and Meadow Makers Project Manager to support the delivery of all aspects of the Meadow Makers project and participate fully in the Meadow Makers training programme.

Special Features of the Role:

Plantlife has secured funding from the Green Recovery Challenge Fund 2020 for the Meadow Makers project. Meadow Makers is a partnership project between Plantlife, Arnside & Silverdale AONB, Cumbria Wildlife Trust, Duchy of Cornwall, Herefordshire Meadows, High Weald AONB, Moor Meadows and Yorkshire Dales Millennium Trust.

Key Relationships:

The following are the key relationships associated with the Grassland Trainee role:

- Grassland Conservation Officer (Cumbria Wildlife Trust).
- Assistant Grassland Conservation Officer (Cumbria Wildlife Trust).
- Meadow Makers Project Manager (Plantlife).
- Meadows Adviser (Plantlife).
- Meadow Makers Trainees (Plantlife, High Weald AONB and Yorkshire Dales Millennium Trust).

Main Responsibilities and Accountabilities:

The following are the main responsibilities and accountabilities associated with the Grassland Trainee role:

- Assist in the delivery of species-rich grassland restoration, in partnership with landowners, land managers, partners, community groups, volunteers. This will include undertaking restoration of habitats, mapping and monitoring of habitats, undertaking species surveys and writing management plans.
- Support the Grassland Conservation Officer, Assistant Grassland Conservation Officer and wider Meadow Makers staff in the delivery of a range of people engagement activities including full-involvement in the organisation and delivery of National Meadows Day activities and a mix of other digital and face-to face learning for a wide range of audiences (landowners/managers, local communities, wider community).
- Work closely with the Meadow Makers Project Manager and communications team to take opportunities for promotion of Meadow Makers, including writing articles for internal and/or

external publications, attending shows and events, promotion through social media, blogs and video diaries.

- Contribute to project monitoring and evaluation including the production of reports to fulfil funder and partner requirements.
- Participate fully in all aspects of the Meadow Makers training programme and complete all five units of the training framework.
- Observe Cumbria Wildlife Trust's working policies at all times, including those on Health & Safety and on Diversity & Inclusion.

Supporting the Trust

In addition to the above the Grassland trainee will support the Trust through the following:

- Being proactive in increasing the Trust's membership.
- Raising the profile of Cumbria Wildlife Trust.
- Seeking to raise increased funds for the Trust.
- Developing and participating in educational aspects of the Trust's work including events, guided walks and illustrated talks.
- Any additional duties as outlined in the Annual Work Plan and the Trust's Universal Work Plan.
- Any other duties that may reasonably arise from time to time.
- All tasks and responsibilities to be carried out in accordance with the Trust's policies and procedures.

Indicators of Success

The following indicators of success are associated with the Grassland Trainee role:

- Completion of all five units of training framework.
- Participation in a variety of project activity.
- Undertake additional training – may include accredited training.
- Production of a personal portfolio celebrating the trainee position.
- Evidence of involvement in a wide range of opportunities.

Date: 15/02/21